**SAMPLE INTERVIEW SCORE SHEET**

**Position: Interview Date:**

|  |  |  |
| --- | --- | --- |
| **Attribute***(Insert attributes that relate to Interview questions)* |  | **Candidate Name** |
| ***Tom Jones*** | ***Lorraine Kent*** | ***(Insert Name Here)*** | ***(Insert Name Here)*** |
| **Weight of importance** | **Score****(out of 10)** | **Weighted Score** | **Score** | **Weighted Score** | **Score** | **Weighted Score** | **Score** | **Weighted Score** |
| *Previous Experience* | 3 | 8 | 24 | 8 | 24 |  |  |  |  |
| *Coaching Philosophy* | 4 | 7 | 28 | 6 | 24 |  |  |  |  |
| *Ability to create a positive Environment* | 5 | 5 | 25 | 8 | 40 |  |  |  |  |
| *Communication Skills* | 5 | 9 | 45 | 8 | 40 |  |  |  |  |
| *Organisational Skills* | 4 | 4 | 16 | 8 | 32 |  |  |  |  |
| *Dealing with Issues* | 5 | 3 | 15 | 8 | 40 |  |  |  |  |
| ***Total Score*** |  | **153** |  | **200** |  |  |  |  |

**Score** 1=Poor, 2=Average, 3=Good, 4=Excellent

**(Please note, above is only a sample and interview team will highlight before interviews key areas they looking for and which is of more importance than the other)**