**Club Cultural and Language Officer**

**Role Description**

 The role of the Club Cultural and Language Officer is to provide advice to the Clubs officers in supporting the National Language and Culture.

*Reports/accountable to*

* Chairperson/ Club committee

**Responsibilities**

* Act as Cathaoirleach of the Coiste Cultúr agus Teanga Contae (County Culture and Language subcommittee if in place) and to be a member of the Club Executive
* Provide a service/input for Club Publications/Programmes
* Liaise with other language and cultural groups within the County
* Liaise with Clubs regarding Cúrsaí Gaeilge
* Act as Club Scór co-ordinator if applicable
* Encourage the use of bi-lingual materials (signs etc...) within the Club.
* Administer Club Gaeltacht Scholarships Schemes if in place

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| SKILLS | KNOWLEDGE |
| * Have good written and spoken knowledge of the Irish Language (Gaeilge)
* Have good communication skills
* Ability to Delegate tasks
* Have good organisational skills
* Be IT literate
 | * **Eolas mhaith ar an teanga dúchais agus ar chultúr traidisiúnta na tíre/ A good knowledge of the native language and the traditional culture of the country**
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| OTHER REQUIREMENTS |
| * Have time to do the job
* Have a genuine interest in the Association
* Have a genuine interest in the Irish language and culture
* Be of good standing in the community
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