

LGFA E-Vetting ID Form



STEP 1 - In order to proceed with a vetting application it is a requirement under National Vetting Bureau (NVB) procedures that the applicant must provide proof of their identity and proof of their current residence. Applicants under 18 years of age must attach a completed parent/guardian consent form.

Section 1 – Applicant Details

Insert Applicant details

Full Name:

Current Address:

Email Address:

Contact Phone No:

**Please note: applicants Under 18 years of age must provide Parent/Guardian email address*

County: **Club:**

(County Board to which your club is affiliated)

Role or Position, being vetted for

Declarations

I have provided documentation to validate my identity as required and I consent to the making of this application and to the disclosure of information by the National Vetting Bureau to the Liaison Person pursuant to Section 13(4)(e) National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016. **Please tick box**

Signed:

Date:

PLEASE NOTE: Under Section 26(b) of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 -2016 it is an offence to knowingly make a false statement for the purpose of obtaining, or enabling another person to obtain a vetting

**The Club Children's Officer or another nominated official of the Club shall retain a copy of the identification documents until such time as the vetting process for the applicant has been completed.*

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Section 2 (To be completed by the Club Children's Officer*)

I have checked the identification documents as provided by the applicant (see section 3). I have informed the applicant that the documents shall be retained and may be referenced until such time as the applicant's vetting process has been completed.

Name:

Club:

Role:

Signed: Date:

Section 3 (E-Vetting identification documents)

The applicant shall provide the Club Children's Officer or another nominated official from the Club with a copy of their identification documents or they may upload the identification documents with the on line E-Vetting application form. The score value of the identification documents provided, which must include one copy of photographic evidence and at least one copy of proof of residence, must reach a minimum of 100 points in accordance with the LGFA E-Vetting Identification documents form. (Below)

See Section 4 for applicants under 18 years of age.

LGFA E-Vetting Identification Documents	Score	Tick
Irish driving licence or learner permit (new credit card format)	80	
Passport (from country of citizenship)	80	
Irish certificate of naturalisation	50	
Birth certificate	50	
Garda National Immigration Bureau (GNIB) card	50	
National Identity Card for EU/EEA/Swiss citizens	50	
Irish driving licence or learner permit (old paper format)	40	
Employment ID		
<ul style="list-style-type: none"> ID card issued by employer (with name and address) 	35	
<ul style="list-style-type: none"> ID card issued by employer (name only) 	25	
<ul style="list-style-type: none"> Employee ID card with photograph 	40	
Correspondence from employer (within last two years)		
<ul style="list-style-type: none"> Confirming name and address 	35	
<ul style="list-style-type: none"> P60, P45 or Payslip (with home address) 	35	
Utility bill e.g. gas, electricity, television, broadband (must not be less than 6 months old. Printed online bills are acceptable. Mobile phone bills are not acceptable)	35	
Public services card/social services card/medical card	25	
<ul style="list-style-type: none"> With photograph 	40	
Bank/Building Society/Credit Union statement	35	

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• Credit/debit cards/passbooks (only one per institution)	25	
National age card (issued by An Garda Síochána)	25	
Membership card Club, union or trade, professional bodies		
Membership card Educational institution	25	
Correspondence		
From an educational institution/SUSI/CAO	20	
From an insurance company regarding an active policy	20	
From a bank/credit union or government body or state agency	20	
TOTAL	100	

Section 4 (E-Vetting identification documents – under 18 years of age)

LGFA E-Vetting Identification Documents – Under 18 years	Score	Tick
Children under 18 years (any one of the following)		
• Birth certificate	100	
• Passport	100	
• Student Photographic Identity Card	100	
Written statement by a the Principal confirming attendance at educational institution on a letter head of that institution	100	
Recent arrival in Ireland (less than 6 weeks)		
• Passport	100	
Vetting Subject is unable to achieve 100 points**		
Affidavit witnessed by a Commissioner for Oaths	100	
TOTAL	100	

LGFA vetting services are available to any person over 16 yrs. of age fulfilling a role of responsibility with children or vulnerable adults however, all applications for persons between 16 to 18 years of age must be accompanied by (NVB 3) Parent/Guardian consent form.

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