

LGFA Coach/Referee Developer Training Pathway

LGFA COACH/REFEREE DEVELOPER TRAINING PATHWAY All tutors will undertake the following seven step process: CD/RD Identification Stage 1 Recruitment Stage 2 Commitment Stage 3 **Training** Stage 4 Orientation Sign Off Stage 5 Assessment Stage 6 **Training Completion Continuous Professional** Stage 7 Development

LGFA COACH/REFEREE DEVELOPER TRAINING PATHWAY

All tutors will undertake the following seven step process:

Stage of the Pathway	Requirement	Comment
Stage One	Tutor Identification Recruitment	 New tutor opportunities will be advertised (See attached application form) Potential tutor approaches LGFA or will be approached by LGFA A tutor recruitment pack will be made available to all potential tutors All candidates <u>must</u> meet the minimum criteria (See Role Description) All candidates <u>must</u> submit an Application Form (See attached) LGFA will complete reference checks on all potential candidates A panel selected by the LGFA will review the applications in line with the role description and will allocate places accordingly Following selection by the panel, all applicants will be informed of the outcome within two weeks of the closing date
Stage Two	Confirmation of commitment	 As tutoring will require a lot of commitment, time and some cost, it is important those wishing to take part are 100% sure this programme is for them An email document to include action plan of the tutor, code of conduct for tutors in training, costs and the reimbursements involved will be sent to all applicants offered a place for tutor training On receipt of this email the prospective will either commit, defer or withdraw from the programme
Stage Three	Generic Tutor Training	 Attend Tutor Training course (Dublin) Dates: 25th November 2023 and 20th January 2024 Referee tutor training will be delivered on a weekend basis to gain generic tutor training skills over 2 days. The trainee tutor will be put on the Referee Developer email list and will receive the Referee course schedule on a regular basis from the LGFA Development Support Administrator. It would be the responsibility of the trainee Referee tutor to inform the LGFA Development Support Administrator of the course they like to attend during the above timeframe.

		PLEASE NOTE:
		All selected Tutors will be required to pay €200 towards the total cost of the training programme. This payment must be made in full prior to commencing the training programme. Payments can be made by cheque or directly into the LGFA account. • Referee tutor will receive refund of €100 upon completion of full training outlined below AND delivery of TWO GYW Go Games or Youth Club Courses PLEASE NOTE: All selected tutors will be required to pay €200 listed above towards the total cost of €1000 of the tutor training programme. This payment must be made in full prior to commencing the training programme. Payments can be made by cheque or directly into the
Stage Four	Orientation - Introduction to LGFA Referee Education Framework	 A meeting will be arranged with the new referee tutors upon completion of training The Trainee tutor will become familiar with Course specific presentations and syllabus Gear, etc. will be supplied.
Stage Five	LGFA Sign Off and Assessment Process	 Next steps of action plan will be agreed Trainee tutor will undertake to assist and deliver of the relevant LGFA Referee Education course.
		 Tutor fees for the above process are as follows: Assist – Tutor fee and Travel expenses Trainee tutor assists a qualified tutor on a course. Trainee tutor will deliver agreed sections of the course. Qualified tutor will take lead during course.
		 Deliver – Tutor fee and travel expenses Trainee tutor co-delivers with a qualified tutor and responsibility will be shared re course delivery of content
		 Sign off will be carried out by LGFA Assessor during which the trainee tutor is observed delivering a full course LGFA Assessor will de-brief the trainee tutor and return debrief form to Sport Ireland

		 It will be the responsibility of the trainee tutor to complete verbal and written feedback of a fellow Tutors and carry out a self-evaluation. Relevant forms to be sent back to Sport Ireland. This process will be explained in detail at the Sport Ireland Training course The above sign off process must take place within one year. After such time a review will take place between the trainee tutor, mentor or other identified tutor Developer and National Development Manager There are no fees for trainee tutor for attending any courses in shadow capacity.
Stage Six	Completion of Training	 Following the successful completion of the training, assessment and sign off process the trainee tutor is awarded a Go Games/Youth Tutor status. If the trainee tutor is signed off on a GYW Youth Course they are also signed off as a Go Games tutor however if they are only signed off on Go Games they must also deliver a GYW Youth course to get signed off as a GYW Youth tutor Each tutor will then be required to deliver three GYW Youth courses minimum before shadowing and then assisting a GYW Adult course. On completion of this phase they will then be signed off to deliver GYW Adult courses. Most courses take place on a Saturday if in person and the Tutor will have to travel across the country to deliver courses. There are also some online courses available so access required to laptop/computer and strong Wi-Fi
Stage Seven	Continuous Professional Development	 Tutors may be required to attend a number of mandatory CPD sessions to be determined on an annual basis by the LGFA Tutors must attend mandatory In Service referee development training each year Information researched or discovered by the tutor should be shared with the Referee tutor group where possible Tutors will be monitored on an on-going basis to maintain high quality across LGFA courses. This will be conducted through a review of course evaluation forms on a regular basis, attendance at CPD events and potential spot checks A tutor may be referred back to step five in the process, should a quality assurance issue arise A National tutor In Service will take place each year The LGFA will keep all tutors up to date on new rules, feedback from courses and responses to all queries on a regular basis especially after congress. It is the responsibility of the tutors to ensure they keep up to date with these rules.

